



# Simranjit Singh

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Responsible on challenging positions that will allow me to explore more abilities towards my Duties of role of seeking to the progress of organisation and to Achieve organisational goals and objectives

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## Professional Experience

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### **Qualtouch BPO New Delhi Customer Care Executive**

**09/13 - 11/15**

It is an DTH service provider company

- Handling customers with our soft skills by providing rectifications of their concerns

### **Prosiac Systems New Delhi Sales Executive**

**11/15 - 12/16**

It is an software company

- It was US Based Blended process. Doing sales on the website of the company,Over the calls and chat

### **Nutravo Lifecare Private Limited Gurugram Senior Sales Executive**

**01/17 - 04/19**

It is an Health care company

- Doing sales, and Upsales, Handling team, completing given sales Targets

### **Gomechanic Gurugram Senior Executive**

**07/19 - 03/21**

It is an Automobile company

- Handling sales, operations, procurement, Vendor Management, Handling workshops and Handling warehouse of the company

### **Bikes 24 Gurugram Team Leader Operations**

**04/21 - 04/22**

Handling workshops , Doing procurement of spare parts, Doing inventory Management, Managing warehouse, and Handling B2B clients and customer complaints

- It is an Automobile company

### **Electricpe Delhi NCR Business Development Manager**

**04/22 - 12/22**

It is an EV company

- Doing B2B client onboarding, Doing Revenue generation, Handling sales and operations of Delhi NCR

**Kimobility TVS Auto Assist  
Project Manager Delhi NCR**

**12/22 - present**

It is an EV and Automobile company

- Handling Maintenance workshops of all Delhi NCR Location, Building relationships with OEM,Team Handling,Doing procurement of spare parts, client Handling, Managing spare parts warehouse, Handling complaints .

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**Education**

**Graduation**

**03/13 - 04/15**

**Bachelors In Arts and Humanities - A**

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**Projects**

**Target Achievement**

**02/20 - 03/20**

- Done sales Target Achievement in March 2020 before given TAT and get Rewarded by the organisation with Best sales person of the Month

**Onboarding Vendors**

**01/21 - 03/21**

- In year 2021 with Gomechanic Done maximum B2B cleints onboarded and Rewarded with Best employee of the year

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**Key Skills**

- Hard working, Honest,Target oriented, Responsible,Quick learner,

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**Interests**

- Playing games, singing, Listening Music, Traveling, Reading Historical Books