

# RESUME

**Name** : Mohammad Taquiuddin.  
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## Professional Summary:

To Associate myself with an organization, which gives me adequate opportunity to learn and exhibit my knowledge and professional skills. My desire is to reach commendable heights in the chosen profession through continuous learning and development.

## Work Experience:

Quality Analyst data indexing at Black Knight Financial Pvt Ltd. (1 year Experience)

## Skills:

- Microsoft Office
- Microsoft Word
- Microsoft Excel
- Microsoft PowerPoint

## Roles & Responsibilities:

- Data indexing in the US Mortgage Process.
- Prepared data and analytics reports on mortgage lending, servicing and real estate industries.
- Working on capital and secondary markets.
- Liaising and meeting with the Clients and Process management department for company business growth.

## Education:

- **B. Com** (General) From Sai Sudhir degree college (Osmania University) in 2022 with 84.4%
- **Intermediate** (CEC) from Global junior college (State Board) in 2019 with 66%
- **10th** from Froebel's garden high school in 2016 with 7.00 GPA

## Personal Strengths:

- Work with positive attitude to contribute the healthy functioning of the organization
- Self-confidence and Great patience
- Willingness to learn and flexibility

## Major Achievements:

- Achieved two times \$500 from client for best performance for the month.
- Conducted fun-Fridays as a refresher for the team.

**Personal profile:**

Father's Name : Mohammad Nooruddin  
Date of Birth : 06.03.2000  
Gender : Male  
Nationality : Indian  
Hobbies : Cricket, Badminton, and Movies  
Languages Known : English, Hindi and Telugu.

**Declaration:**

I do here by declare that the above information is true to the best of my knowledge.

Date:

Mohammad Taqiuddin